



Caterer

Position Description

POSITION:	Caterer
REPORTING TO:	Unit Leader
DATE:	July 2010

BACKGROUND

Girl Guides South Australia is part of the world wide Movement of more than ten million Girl Guides and Girl Scouts operating in over 140 countries. This progressive, non-political voluntary organisation helps girls and young women develop into confident, self-respecting and responsible community members by providing a values-based, flexible and dynamic, non-formal educational program.

The organisation embraces girls and women from a diverse range of backgrounds, cultures, socio-economic groups and geographical areas and provides a supportive environment within which they can extend their personal boundaries. Organisational leadership at all levels is provided by skilled, open-minded women.

PRIMARY ROLE

To provide catering and food preparation support at a camp or activity.

DUTIES

- To provide support to Unit Leaders at a camp or sleep over activity.
- To help supervise girls attending a camp or sleep over activity
- Sleep overnight in a Guide Hall
- To understand your responsibility for the health and safety of the girls in your care.
- To work as a member of the district team.
- To promote and maintain Guiding standards within the Community.
- To communicate effectively with members and parents or guardians of the girls.
- To attend District Meetings as required.

KEY SELECTION CRITERIA

- To have an understanding of, and interest in, girls of the relevant age group
- To show willingness to continue to develop her personal and leadership skills
- Demonstrated commitment to the ideals of Guiding.

COMPETENCIES

- Be proficient in food preparation
- Knowledge of safe food handling and hygiene.
- Problem solving attitude and a commitment to generate workable solutions.
- Strong team player and a commitment to collaborative working approaches.
- Sound interpersonal and liaison skills.
- Excellent administrative, co-ordination and organisational skills.