

UNIT HELPER

POSITION DESCRIPTION

Role Description

Supplementary Position Title: Unit Helper

Appointed by: Unit Leader

Reports to: Unit Leader

Key Relationships:

- Youth members
- Unit Leaders, Assistant Unit Leaders, and Unit Helpers in own Unit
- Parents and wider community

Term of Appointment: In accordance with State policy.

Primary purpose of the position: Contribute to the delivery of a high quality Australian Guide Program to youth members in a safe environment.

Being a Part of Guiding

- Help and support other members of the Unit leadership team.
- Share skills, knowledge and resources.

Delivering the Australian Guide Program

- Take responsibility for elements of the Unit program and Unit meetings as directed by the Unit leadership team.
- Contribute to the planning of the Unit program along with youth members and adult members.
- Facilitate youth members to develop and implement an effective and well-balanced program relevant to their needs and interests.
- Support youth members to further their understanding and application of the Promise and Law.
- Encourage youth members to process in the Australian Guide Program.
- Provide opportunities for youth members to develop and use leadership skills.

Being Safe

- Contribute to the health and safety of all members associated with the Unit.
- Comply with obligations under the relevant national and state Work Health and Safety Acts.
- Comply with Girl Guides Australia / Girl Guides South Australia risk management policy and procedures.

Requirements of Appointment to the Position

- Member of State Girl Guide Organisation.
- Satisfactory Police and Working with Children checks as required by State legislation.
- Acceptance of Girl Guides Australia Code of Conduct.
- Commitment to regular attendance.

Capabilities and Personal Attributes

- Commitment to the principles of Guiding.
- Commitment to girls/young women and their development.
- Ability to be a positive role model.
- Ability to work collaboratively with others.

Ongoing Requirements

- Compliance with the Girl Guides Australia Code of Conduct.
- Role currency checks (including First Aid) as required.
- Retain membership and wear uniform.