

ADULT MEMBERSHIP FORM



GIRL GUIDES
AUSTRALIA
SOUTH AUSTRALIA

1 YOUR INFORMATION

First Name		Surname	
Title		Post Nominals	
Preferred Name		Previous Name/s (if any)	
Residential Address			
		State	Postcode
Postal Address (if different to residential address)			
		State	Postcode
Email		Phone	
Preferred Contact Method <input type="checkbox"/> SMS <input type="checkbox"/> Email		DOB (day, month, year)	
Country of Birth		Nationality	
Do you identify as <input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Aboriginal/Torres Strait Islander <input type="checkbox"/> Neither			
Primary language spoken at home			
Other languages spoken			
Previous engagement with Girl Guides, if any			
PREVIOUS YOUTH MEMBER		PREVIOUS LEADER	
<input type="checkbox"/> Australia	<input type="checkbox"/> Asia Pacific	<input type="checkbox"/> Australia	<input type="checkbox"/> Asia Pacific
<input type="checkbox"/> Africa	<input type="checkbox"/> Europe	<input type="checkbox"/> Africa	<input type="checkbox"/> Europe
<input type="checkbox"/> Arab Region	<input type="checkbox"/> Western Hemisphere	<input type="checkbox"/> Arab Region	<input type="checkbox"/> Western Hemisphere
INTERESTS		PROFESSIONAL SKILLS	
<input type="checkbox"/> Advocacy	<input type="checkbox"/> Creative Arts	<input type="checkbox"/> STEM	<input type="checkbox"/> Admin & Finance
<input type="checkbox"/> Environment	<input type="checkbox"/> Friendship	<input type="checkbox"/> Leadership	<input type="checkbox"/> Graphic Design
<input type="checkbox"/> Community	<input type="checkbox"/> Outdoors	<input type="checkbox"/> Life skills	<input type="checkbox"/> Social Media
			<input type="checkbox"/> Catering
			<input type="checkbox"/> Landscaping
			<input type="checkbox"/> Sports
			<input type="checkbox"/> Fundraising
			<input type="checkbox"/> Photography
			<input type="checkbox"/> Other (Please specify)
Do you identify as female? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>If not, please proceed to completing a Casual or Ongoing Volunteer Form</i>			
Do you require any specific support that we should be aware of? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>These could include cultural, religious or accessibility considerations as examples.</i>			
If YES, what is the specific support required? (GGA Diversity and Inclusion Policy)			
Do you have any health issues (illness, physical injuries or disabilities)? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If YES, will they prevent you from participating in any activities? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Please give details			

2 EMERGENCY CONTACT DETAILS

Full Name	Phone
Relationship to Applicant	

3 MEMBERSHIP TYPE APPLIED FOR

<input type="checkbox"/> Youth Member	<input type="checkbox"/> Adult Member	<input type="checkbox"/> Life Member	<input type="checkbox"/> Casual Volunteer
<input type="checkbox"/> Youth Member - New	<input type="checkbox"/> Trefoil Member	<input type="checkbox"/> Ongoing Volunteer	<input type="checkbox"/> Friends of Guides Member

4 HOW DID YOU HEAR ABOUT GIRL GUIDES?

<input type="checkbox"/> Advertisement	<input type="checkbox"/> Friends and Family	<input type="checkbox"/> School
<input type="checkbox"/> Community Notice Board	<input type="checkbox"/> Internet search engine i.e. Google	<input type="checkbox"/> Social Media

5 PERMISSIONS

CONSENT TO MEDIA RELEASE

- I authorise Girl Guides South Australia, Girl Guides Australia (GGA) and any person authorised by them to reproduce, publish, broadcast or do any of the acts comprised in the copyright subsisting in photographs, video tapes, voice recording of the Applicant in any form deemed appropriate by Girl Guides South Australia or GGA. I hereby release GGA and Girl Guides South Australia, from all claims, demands, actions, proceedings, costs or expenses relating to or arising out of use of this material. The consent can be rescinded at any time by notifying Girl Guides South Australia in writing at reception@girlguidessa.org.au.

INTELLECTUAL PROPERTY RELEASE

- I agree to assign for all time all intellectual property in any work I produce as a member of Girl Guides South Australia, when mutually agreed.

PRIVACY STATEMENT

- I consent to the collection and use of information supplied by me for the operation of Girl Guides Australia and the State Girl Guide Organisations. I acknowledge that the information will be dealt with in accordance with the [Girl Guides Australia Privacy Statement](#) and Policy contained in [Guide Lines for Girl Guides and Girl Guide Volunteers](#).

6 DECLARATIONS

Have you ever been convicted of an offence that would prevent you from working with children and/or young people?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Are you currently subject to any criminal proceedings that if proven would prevent you from working with children and/or young people?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
To the best of your knowledge, have you ever been the subject of an allegation involving your conduct with a child and/or young person?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Have you ever been the subject of a workplace investigation regarding the safety of children and/or young people?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Have you ever been the subject of a notification to a statutory authority regarding children and/or young people?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Have you ever been the subject of an Apprehended Violence Order (AVO) or other protection order that was made for the purpose of protecting a child and/or young person?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
APPLICANT STATEMENT: If YES was answered to ANY of the questions above, please provide details.	<input type="checkbox"/> YES	<input type="checkbox"/> NO

7 CERTIFICATIONS

IN SUBMITTING THIS APPLICATION, I CERTIFY THAT:

The information I have provided is complete and correct in every detail, and I understand that deliberate inaccuracies or omissions may result in non-acceptance of my application and/or termination of my volunteering.

I believe there is no reason for me to be considered unsuitable to work in child related volunteering or employment.

I agree that the information provided here and in the outcome of the other child safe checks (including references, Working with Children Check, National Police Check) will form part of the consideration of my application and that information received by Girl Guides from these checks will not be shared with me.

I acknowledge that if any information not disclosed in this application is brought to the attention of the organisation my application may be declined, reviewed, and/or volunteering terminated.

I acknowledge that if Girl Guides South Australia considers the results of the screening checks are not suitable, my application may be declined, reviewed and/or volunteering terminated and that the decision of Girl Guides South Australia is final.

I understand the Girl Guides Australia (GGA) Code of Conduct and agree to adhere to it at all times if membership is granted to me, and while I hold membership.

I am ready to explore my understanding of the Girl Guide Promise and Guide Law <https://www.girlguides.org.au/about-girl-guides/girl-guide-promise-and-law/>

I can access the policies and procedures of Girl Guiding in Australia via the [Guide Lines for Girl Guides and Girl Guide Volunteers](#) website.

I agree to adhere to Girl Guides South Australia policies and procedures.

I acknowledge that granting membership or ongoing Volunteer status is at the discretion of the relevant delegate of the organisation, subject to the appeal provided for in the Girl Guides Australia Child Safe Child Friendly Policy. <https://www.guidelinesforgirlguides.org.au/cscf/child-safe-child-friendly-framework/>

I agree to complete the mandatory child safe child friendly training within six weeks of my successful application.

I acknowledge that I have been informed of the Privacy Statement of Girl Guides Australia and this applies to the information gathered during the child safe child friendly process and specifically consent to this information being shared with:

- my nominated referees,
- the police,
- the relevant working with children checking agency, and other Girl Guide entities for a purpose consistent with the GGA Child Safe Child Friendly Policy.

I UNDERSTAND MEMBERSHIP FEES ARE NON-REFUNDABLE.

I declare the information provided is true and correct to the best of my knowledge.

Applicant's Name

Applicant's Signature

Date

8 REFEREES AND COMPLIANCE

Please provide the details of two people who we can contact to learn more about you, i.e. employer, work colleague, teacher, coach, church representative, neighbour.

Name :

Relationship :

Mobile :

Email :

Name :

Relationship :

Mobile :

Email :

As a Child Safe, Child Friendly organisation we require all our Adult members to have the below checks.

I have attached: A copy of my Working with Children Check (WWCC)

A copy of my National Police Certificate (NPC) issued within the last 5 years

A copy of my Child Safe Child Friendly Certificate (CSCF)

I do not a current NPC, see attached application for a National Police Certificate

9 MEMBERSHIP PAYMENT

Membership Type	Annual Fee	Financial members may attend all local, Region, State, National and International events at members rates provided they meet other eligibility criteria. Ensure that full payment is included with this application form. These are the Girl Guides SA Inc membership fees valid 1st February 2022.
Adult Membership	\$175.00	
DIRECT DEBIT DETAILS Account Name: Girl Guides SA Inc BSB: 105 148 Account Number: 023 347 140		
PAYMENT METHOD <input type="checkbox"/> Mastercard <input type="checkbox"/> Money Order <input type="checkbox"/> Cash <input type="checkbox"/> Visa <input type="checkbox"/> Cheque <input type="checkbox"/> Direct Deposit		
CREDIT CARD DETAILS Card Number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Expiry Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> CCV <input type="text"/> <input type="text"/> <input type="text"/> Card Holders Name Signature		
Membership fees must be paid in full and are non-refundable. <i>When using Direct Deposit, please use surname as reference.</i> Renewals are billed from Girl Guides SA Inc at the beginning of each month that the membership expire and are due within 30 days.		

10 CHECKLIST

To avoid processing delays, please check this Adult Member Application is complete by completing this checklist.	
<input type="checkbox"/> Completed Form <i>All sections of this Adult Application Form are completed correctly and signed by Parent/Guardian/Carer</i>	<input type="checkbox"/> Full Payment <i>Full payment is included with this application form</i>

To finalise this Adult Member Application, forward all complete paperwork and accompanying payment to the State Office:

Email: office@girlguidessa.org.au

Post: Girl Guides South Australia, 311 Military Road, Henley Beach SA 5022

Any questions please call: (08) 8418 0900

11 PRIVACY COLLECTION STATEMENT

Girl Guides Australia and State Girl Guides Organisations (referred to in this document as **Girl Guides, we, us** or **our**) may collect, use and disclose personal information about you. A worker in this document includes volunteers, employees, delegates, candidates for volunteer work, and prospective employees. An employee in this document is as defined under the *Fair Work Act 2009* (Cth) (**FW Act**).

The handling of some personal information by Girl Guides is exempt from certain obligations under the Privacy Act where it directly relates to a current or former employment relationship, and an employee record held by us (where 'employee record' means a record of personal information relating to the employee's employment). This will not apply to all Girl Guides workers, as not all workers are employees.

If you are an employee of Girl Guides, we are required by the *Fair Work Act 2009* (Cth) (**FW Act**) to collect certain information about employees, including name, basis of employment, rate of pay, information about deductions and entitlements, superannuation fund details and information about our payments into that fund, and information relating to an employee's termination. This information must be retained by Girl Guides for a period of 7 years. This will not apply to all Girl Guides workers, as not all workers are employees.

Generally, we collect personal information directly from you, however on occasion we may need to collect additional personal information about you from third parties where collecting directly from you is unreasonable or impractical. For example, we may collect personal information from referees when they provided references, academic institutions or training and certification providers, providers of licence and background-checking services, recruiters and other service providers who assist in the engagement process, and other publicly available sources such as social media platforms.

Generally speaking, we collect and use your personal information for the purposes of providing goods and services or information to you or someone you know, facilitating our internal business operations, and providing you with information about other goods, services, activities, events, promotions, or special offers that may be of interest to you.

We may be required to collect and disclose information about you pursuant to Child Protection policies across Australia.

If you are an applicant for a volunteer or employment position, refusal to provide personal information may mean we are unable to process your job application. If you are a worker, refusal to provide personal information or consent to sensitive information being collected or held for the purposes set out in this privacy policy and any privacy collection statement may adversely affect our ability to comply with our legal obligations and our ability to continue our relationship with you.

We may disclose your personal information to our workers, contractors, consultants, and third parties who assist us in operating our business, third parties to whom you have agreed we may disclose your information, or as otherwise required or authorised by law (including regulatory bodies such as WorkSafe). Our third-party service providers are too numerous to list, and they change from time to time, but may include payroll processors, insurers, superannuation funds, IT and technology service providers, event organisers, mail providers, and professional advisers. Some, such as technology service providers, may be located overseas in countries such as the United States of America, such as Google Analytics and Microsoft. You consent to this overseas disclosure and agree that by providing consent, APP 8.1 under the Privacy Act no longer applies, and we are not required to take reasonable steps to ensure that the overseas recipient does not breach the APPs in relation to that information.

More detailed information about the personal information we collect from you, the way we use, disclose and secure your personal information, how you can access and correct that information, and how you can make a complaint about a breach of privacy can be found in our Privacy Policy, available at [Guide Lines for Girl Guides and Girl Guide Volunteers](https://www.guidelinesforgirlguides.org.au) (www.guidelinesforgirlguides.org.au) or by contacting us at:

Street address: 311 Military Road, Henley Beach SA 5022

Email address: office@girlguidessa.org.au

Telephone: 08 8418 0900

Website: [girlguidessa.org.au](https://www.girlguidessa.org.au)